

## PILA BOARD ELECTION SCHEDULE AND PROCEDURES

Nominations for Directors are done in accordance with Article VII, Section 2 of the By-Laws, which provides:

Committee on nominations. The Board of Directors shall appoint a Nominating Committee of five (5) members, each of whom shall be either a Director or the designated representative of a member that is not represented on the Board, whose duty it shall be to nominate candidates for Directors to be elected at the next annual election. The Nominating Committee shall designate a slate of candidates for each election that is at least equal in number to the number of Directors to be elected at such election. They shall notify the Secretary in writing, at least twenty (20) days before the date of the annual meeting, of the names of such candidates, and the Secretary, except as herein otherwise provided, shall mail a copy thereof to the last recorded address of each member of record simultaneously with the notice of the meeting.

The By-Laws also provide (In Article VII, Section 3) for independent nominations. For an independent nomination to be considered the name of the nominee, with endorsements of at least ten members, must be received by Lisa Hart Martin, Secretary, by email at [lhart@crossref.org](mailto:lhart@crossref.org), or by mail to Lisa Hart Martin at the address below, at least five days prior to the annual meeting.

### **Schedule**

**September 14, 2018:** "Record date", which determines who can vote in the election. Members joining after that date are not eligible to vote in this year's election.

**September 28, 2018:** Date of email with formal Notice of Meeting and Proxy procedures and link to vote online. Members must vote for no more than FIVE candidates since that is the number of Board seats scheduled for election this year. Ballots with more than FIVE candidates chosen will be refused (if online) or returned to the sender for clarification (if on paper).

**November 7, 2018** Deadline for receipt of independent nominations

**November 14, 2018:** Election held at Annual Meeting

**Procedures and Notes:** Crossref shall send the election notice and materials to the main contact for each PILA Member listed on the Membership Agreement, as amended. The main contact may vote online. Login information will be sent on September 28, 2018.